

Maintenance Technician

Department:	Technical Services	Working Hours:	Mondays to Fridays, 07hr to 16hr, and Saturdays, 07hr to 12hr
Reporting to:	Chief Maintenance Technician	Type of Position:	Full-Time and Permanent

Minimum Qualification and Experience:

1. At least Primary Education
2. 1 year experience in either mechanics, welding, plumbing, electrical works or carpentry

Main Duties:

1. Carry out maintenance activities in fields of competence such as:
 - (i) Performance of maintenance activities as per schedule
 - (ii) Conduct periodic quality checks on equipment and systems to ensure everything is up to standard
 - (iii) Perform daily maintenance checks on oil, filter and other related areas for all company vehicles and machinery
 - (iv) Conduct regular preventive maintenance of all company machinery, furniture, electricals/plumbing
 - (v) Remove parts that are faulty, worn out or not operating properly in the proper way and replace same, with the approval of the Maintenance Supervisor
 - (vi) Advise the Maintenance Supervisor on dates for servicing of vehicles, as well as machinery
 - (vii) Necessary measurements and calculations on vehicles and machinery, in accordance with technical specifications
 - (viii) Repairs and adjustments to carburettors, fuel injection systems, clutches, gear boxes, couplings, front and rear axles, differentials, brakes, steering systems, and suspensions
 - (ix) Servicing on all machinery
 - (x) Welding required on tools/equipment and machinery etc
 - (xi) Carpentry & Joinery work as required
 - (xii) Electrical works as required
 - (xiii) Plumbing works as required
 - (xiv) Troubleshoot faults on vehicles or machinery, and effect necessary repairs
 - (xv) Dismantle, overhaul and re-assemble machinery parts as required
2. Use and maintain in good condition all tools, equipment and accessories pertaining to the business
3. Ensure all operations regarding the use of specific tools and equipment are carried out within safe

workshop practices

4. Interpret data from workshop manual
5. Maintain the inventory records for equipment and supplies
6. Advise the Maintenance Supervisor on the use and purchase of spare parts, materials, tools and machinery
7. Operate machinery for testing purposes
8. Train and guide subordinate Maintenance staff as required
9. The duties mentioned above are not exhaustive and Mauri-Facilities reserves the right to require the incumbent to perform any other related duties but relevant to the operations of Mauri- Facilities

Documents to be mandatorily submitted alongside the application form (copies only):

1. Copy of Primary Education certificate

**Non-submission of above documents will lead to the disqualification of the candidate from the recruitment exercise*

Salary:

Negotiable