

Mauri-Facilities Management Co Ltd
 2nd Floor Wing A
 Shri Atal Bihari Vajpayee Tower, Ebene
 Tel:4601100/01, Fax: 4893618

VACANCY APPLICATION FORM

Post Applied for:

Candidate's Personal Details:

Family Name:					
First Name:					
Address:					
Marital Status:					
Contact Details:					
Home:		Mobile:			
Gender (Tick as appropriate):					
Male:		Female:			
Date of Birth:					
Age:					
Nationality:					
Driving Licence (Tick as appropriate):					
Manual Gear:		Automatic Gear:		Other vehicle:	
Clean Certificate of Morality (Tick as appropriate):					
Yes:		No:			

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Candidate's Educational Background:

Secondary Qualifications (Tick as appropriate):			
School Certificate or equivalent*:		Higher School Certificate or equivalent*:	
Year of Study:		Year of Study:	
Detailed Results:		Detailed Results:	

Tertiary / Professional Qualification:	
Name of Qualification:	
Examining Body:	
Year of Study:	
Any other Qualification:	
Name of Qualification:	
Examining Body:	
Year of Study:	

**Mention which equivalent qualifications*

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Candidate's Employment History:

Most recent / Current Employment:	
Name of Company / Employer:	
Post Occupied:	
Duration of employment:	
Salary (MUR):	
Additional Benefits, if any:	
Reason for Leaving:	
Notice period, if any:	

Previous Employment:	
Name of Company / Employer:	
Post Occupied:	
Duration of employment:	
Salary (MUR):	
Additional Benefits, if any:	
Reason for Leaving:	
Notice period, if any:	

Additional Information:

Availability to join, if selected:	
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Note:

1. All applications should be sent by post or hand-delivered to the attention of the Human Resource Officer, 2nd Floor Wing A, Shri Atal Bihari Vajpayee Tower, Ebène with the post applied for clearly marked on the top left corner of the envelope. Applications not made on the Application Form provided here and/or Envelopes not properly marked will not be considered.
2. Copies of the National Identity Card, Driving Licence, Certificate of Morality, Qualifications claimed, previous employment and any other relevant document should mandatorily accompany the application. If the requested documents are not annexed to the application form, the application will be considered incomplete, and the candidate will be disqualified from the recruitment exercise.
3. The closing date and time of any vacancy is mentioned on the advertisement. Any application received after the closing date and time will not be considered.
4. Management reserves the right not to make any appointment following any vacancy advertisement.
5. Management reserves the right to call only the best candidates following any vacancy advertisement.
6. Any false information entered in this form is an offence, and may lead to the application being rejected, or if a candidate has already been appointed, to the termination of his appointment.

Declaration:

I,, the undersigned applicant, declare that the particulars in this application are true and accurate, and I have not willfully suppressed any material fact. I also certify that I do not have any criminal case against me.

Date:

Signature: